

NCSLPH Competency Assessment for Technical Supervisors

Employee: _____ Unit: _____

| Responsibility | Satisfactory? Yes/No | Comments |
|--|-----------------------------|-----------------|
| Is the TS available to staff to provide consultation and technical oversight of laboratory personnel and testing? | | |
| Does the TS play an active role in the selection of appropriate test methodology? | | |
| Does the TS ensure performance verification studies, including precision and accuracy, are performed and documented for each test/test system? | | |
| Does the TS ensure that the laboratory unit is enrolled and participates in proficiency testing (PT) for each test requiring PT? | | |
| Does the TS ensure that a quality control (QC) program is in effect and adequate for the laboratory unit's testing performance? | | |
| Does the TS resolve technical problems and ensure remedial actions are taken whenever there is a test system failure? | | |
| Does the TS ensure that patient test results are not reported until all corrective actions have been taken and the test system is functioning properly? | | |
| Does the TS identify training needs and assure that each individual performing tests receives regular in-service training and education appropriate for the tests they are performing? | | |
| Does the TS use the 5 competency techniques for performing competency assessment of laboratory technical personnel? | | |

Appendix C

| Responsibility | Satisfactory? Yes/No | Comments |
|---|-----------------------------|-----------------|
| Does the TS ensure testing personnel performance is evaluated and documented at least semiannually for the first year and annual thereafter? | | |
| Does the TS ensure that policy and procedure manual are approved, current, complete, and available to laboratory staff for testing? | | |
| Does the TS ensure that the laboratory unit performs and documents quality assessment activities and quality indicators for continuous improvement? | | |

Competency assessed by: _____ Date: _____

Reference: 42 CFR 493.1451